

- Placement: **National Mental Health Service Planning Framework Technical Advisory Group**
Hosted by the Australian Institute of Health and Welfare
- Meetings: **2 meetings per year** (and on ad-hoc basis as required) with the first meeting to be held in mid September 2026. Onboarding to commence 17 August.
- Location: **Online.**
- Activity: The Australian Institute of Health and Welfare is conducting a review of the National Mental Health Service Planning Framework. A Technical Advisory Group is being established to provide advice and support for the ongoing maintenance and development of the Framework and Planning Support Tool. A mental health consumer representative is sought to join this group.
- Responsibilities: The Technical Advisory Group will together provide expert advice on the National Mental Health Service Planning Framework's development, governance, enhancement, implementation and communication. The Technical Advisory Group will also provide advice on data clearances, and management of complex access. Please note a full list of the Group's responsibilities are provided at the end of this paper.
- Skills required: The mental health consumer representative will ideally have experience in the planning and delivery of mental health services. They will need a basic understanding of the mental health system (at least) and some data literacy is required.
- Remuneration: **\$95.20 per hour** for meeting time.
Minimum payment is for two hours.
The maximum to be paid for one day is five hours.
There is no additional payment for preparation time.
Payments will be facilitated by the hosting agency directly to the consumer representative.
- Applications: If you are interested in being involved in this role, please submit an expression of interest that includes a brief response to the following questions:
1. What interests you about participating in this role?
 2. What skills or experience would you bring to the panel?

You are welcome to also submit your resume to assist your application.

Responses are due by **9am, Friday 12 August 2026.**

Contact: For any questions please email **KateG@mhlet.org.au**.

Technical Advisory Group Responsibilities

The Technical Advisory Group (TAG) will provide advice and support the ongoing maintenance and development of the [National Mental Health Service Planning Framework](#) (NMHSPF) and Planning Support Tool (PST). Responsibilities include:

1. Provide expert advice on further development of the NMHSPF in line with stakeholder feedback, agreed priorities in the National Agreement (and any future national agreements), and as discussed at the Mental Health and Suicide Prevention Data Governance Forum.
2. Oversee the development of an update schedule for the NMHSPF service provider which reflect the learnings and experiences of jurisdictions, PHNs, LHNs and other key stakeholders. This schedule will include updates, revisions and amendments to the NMHSPF, for approval by the Department of Health, Disability and Ageing.
3. Provide advice on technical content, such as revising the NMHSPF to address identified deficiencies and/or necessary enhancements.
4. Provide advice on possible enhancements to the Planning Support Tool, and associated training materials.
5. Provide advice on sourcing appropriately qualified and available experts to review clinical content, such as the care profiles associated with the NMHSPF.
6. Provide advice on sourcing appropriately qualified and available experts to review the populations data used for rates calculations in the Planning Support Tool.
7. Support activities related to the implementation of the National Mental Health and Suicide Prevention Agreement.
8. Support the development of a communication strategy for the NMHSPF to manage sector expectations regarding the release of any updates to the NMHSPF.

9. Review updates made to Planning Support Tool outputs, and advise where further clearances for data may be required before proceeding to release.
10. Provide advice on complex or sensitive requests submitted to NMHSPF service providers related to NMHSPF access, licensing and publications.

While the NMHSPF TAG will be an advisory group and will not be asked to provide authorisation or approval, papers may seek member endorsement (i.e. support or recommend) for a particular course of action.